

**Pend Oreille Hospital District
MINUTES
December 16, 2025**

A meeting of the **Board of Trustees of the Pend Oreille Hospital District** was held in the HSB Monarch/Cabinet Room.

Present: Tim Cochran, Chad Bailey, Dwayne Sheffler, Bart Case, Tom Lawrence and Helen Parsons (Teams).

Others present: John Hennessy, CEO, Skyler Twidt, CFO, Erin Binnall, Clinic Director and Laura Bonneville, BH Counselor.

Attendance on MS Teams: Helen Parsons

Public Attendance: None

The meeting was called to order at 7:00 AM by Tom L.

Business:

1. **Approval of Agenda.** Motion to approve the agenda was made by Dwayne seconded by Tim. Approved by 5 yea votes.
2. **Approval of Minutes** from November 25, 2025. Motion to approve the minutes was made by Chad seconded by Dwayne. Approved by 5 yea votes.
3. **Treasurer’s Report.** The November Treasurer’s Report was reviewed by Skyler T., CFO.

Beginning balance 10/1/25 \$150,712.25

County Warrant deposits: Received County Warrants on **11/3/2025 for \$5,692.73 and 11/6/2025 for \$29,145.73 for a total of \$34,838.46.** Payments to BGH \$134,451.00 for November clinic funding. Account balance end of **November \$51,099.71.**

December activity to 12/4/25 - Received County Warrants for \$48,505.97 total. Account balance **\$99,605.68 as of today.**

Bart made the motion to approve receipt of the County Warrants and accept the Treasurer’s Report, seconded by Dwayne. Approved by 5 yea votes.

4. Funding Requests for POHD Clinics for November are as follows:

		Due to shortfall recommend fund:
a.	Sandpoint Women’s Health: \$51,235.00	\$0.00
b.	Behavioral Health Clinic \$78,107.00	\$78,107.00
c.	Ophthalmology Clinic \$64,107.00	\$17,342.00

Total Request for November: \$193,449.00

Shortfall Request: \$95,449.00

5. Discussion was held on the clinic financials. Tim made the motion to fund the shortfall request Dwayne seconded. Approved 5 yea votes.
6. 2026 Calendar approved with change of April meeting to the 28th. Motion by Chad, seconded by Dwayne – 5 yea votes.
7. Public Comment: None
8. Board Education:
 - a. Behavioral Health Consultant– Laura Bonneville
 - i. Works in tandem with Family Practice providers to provide lifestyle suggestions and psycho social support.

9. Open Discussion: None
10. Next meeting is January 27, 2025. The meeting will be in the HSB Monarch/Cabinet Room at 7 a.m.
11. With no other business to be brought before the Board, Dwayne made the motion to adjourn, seconded by Bart and was approved by 5 yeas votes. The meeting adjourned at 7:35 am.

Respectfully submitted, Kim Kichenmaster, Secretary