

**Pend Oreille Hospital District**  
**MINUTES**  
**November 25, 2025**

A meeting of the **Board of Trustees of the Pend Oreille Hospital District** was held in the HSB Monarch/Cabinet Room.

**Present:** Tim Cochran, Whitney Lilly, Chad Bailey, Dwayne Sheffler and Helen Parsons.

**Others present:** John Hennessy, CEO, Skyler Twidt, CFO, Erin Binnall, Clinic Director, Jill Hicks, Hannah Badger and Kim Kichenmaster - Secretary

**Attendance on MS Teams:** None;

**Public Attendance:** None

The meeting was called to order at 7:02 AM by Tim C.

**Business:**

1. **Approval of Agenda.** Motion to approve the agenda was made by Whitney seconded by Helen. Approved by 4 yea votes.
2. **Approval of Minutes** from October 28, 2025. Motion to approve the minutes was made by Chad seconded by Dwayne. Approved by 4 yea votes.
3. **Treasurer's Report.** The October Treasurer's Report was reviewed by Skyler T., CFO.

Beginning balance 10/1/25 \$281,982.26.

County Warrant deposits: Received County Warrants on **10/1/2025 for \$4,240.99**. Payments to BGH \$135,511.00 for September clinic funding. Account balance end of **October \$150,712.25**.

November activity to 11/3/25 - Received County Warrants 11/3/25 for \$5,962.73 and 11/6/25 for \$\$29,145.73. Account balance **\$185,820.71 as of today**.

Dwayne made the motion to approve receipt of the County Warrants and accept the Treasurer's Report, seconded by Helen. Approved by 4 yea votes.

4. Funding Requests for POHD Clinics for October are as follows:
  - a. **Sandpoint Women's Health: \$23,780.00**
  - b. **Behavioral Health Clinic \$51,818.00**
  - c. **Ophthalmology Clinic \$58,853.00**

**Total Request for October: \$134,451.00**

5. Discussion was held on the clinic financials. Whitney made the motion to fund the request Helen seconded. Approved 4 yea votes.
6. District Administrative Tasks – Taxing District notifications and Idaho State Central Registry are in motion. Slated to be completed by end of November.
7. Public Comment: None
8. Board Education:
  - a. Behavioral Health– Jill Hicks, Manager:

A full lineup of class offerings to the community including teachers, parents and students. Class instructors include Dr. Megan Fox, Jill Hicks and Laura Bonneville many classes are free – funded by Kinderhaven grants. Topics include trauma informed parenting, boundaries, coparenting strategies, ADHD 101 and emotional resilience for high school students.

b. Sandpoint Women's Health – Hannah Badger, Practice Manager

Nurse Practitioner Laci Burk is our sole women's health provider. She sees 40-50 women a week for cancer screening, STD's, menopause/perimenopause. We are missing a key component of care in that we refer out for gynecological surgeries.

9. Open Discussion: Erin reported that provider based billing is going well – reimbursements have increased but it does put extra work on the front office. Switching to this method allows the clinic to take advantage of 340B pricing for pharmaceuticals – savings example is IUD's are 1/3 the price.
10. Next meeting is December 16, 2025. The meeting will be in the HSB Monarch/Cabinet Room at 7 a.m.
11. With no other business to be brought before the Board, Chad made the motion to adjourn, seconded by Helen and was approved by 4 yeas votes. The meeting adjourned at 7:40 am.

Respectfully submitted, Kim Kichenmaster, Secretary