

Pend Oreille Hospital District
MINUTES
June 24, 2025

A meeting of the **Board of Trustees of the Pend Oreille Hospital District** was held in the HSB Monarch/Cabinet Room.

Present: Bart Casey, Dwayne Sheffler, Whitney Lilly and Chad Bailey.

Others present: John Hennessy, CEO, Skyler Twidt, CFO

Attendance by phone: Tom Lawrence, Tim Cochran and Erin Binnall, Clinic Director

Public Attendance: None

The meeting was called to order at 7:00 AM by Bart C.

Business:

1. **Approval of Agenda.** Motion to approve the agenda was made by Chad, seconded by Whitney. Approved by 4 yea votes.
2. **Approval of Minutes** from May 27, 2025. Motion to approve the minutes was made by Whitney seconded by Dwayne Approved by 4 yea votes.
3. **Election Certificates** for newly elected Trustees, Whitney Lilly and Chad Bailey were handed out.
4. **Treasurer's Report.** The May Treasurer's Report was reviewed by Skyler T., CFO.

Beginning balance 5/1/25 \$427,310.59.

County Warrant deposits: Received County Warrants 5/14/2025 for \$333.25, \$24,523.50 and \$14,263.63. **Total of \$39,120.38 received** for May. Payments to BGH \$146,268 for April clinic funding. Account balance end of May **\$320,162.97.**

June activity to 6/24/25 - Received County Warrants 6/9/25 for \$44,875.49, Payments of \$6,561.42 in June. Account balance **\$358,477.04 as of today.**

Whitney made the motion to approve receipt of the County Warrants, Dwayne seconded. Approved by 5 yea votes.

Whitney made the motion to accept the Treasurer's Report, Chad seconded. Approved by 5 yea votes.

5. Funding Requests for POHD Clinics for May are as follows:
 - a. **Sandpoint Women's Health:** **\$20,256.00**
 - b. **Behavioral Health Clinic** **\$41,631.00**
 - c. **Ophthalmology Clinic** **\$42,379.00**

Total Request for May \$104,266

6. Discussion was held on the clinic financials. Dwayne made the motion to fund the May request; Whitney seconded. Approved 5 yea votes.
7. Increase in Parkwood (HSB) Rent: Rent increase of 2.41% (CPI) Chad made the motion to accept the increase – second by Dwayne. Approved by 5 yea votes.
8. Renewal of Sublease for Ophthalmology with rent increase: Whitney made the motion to renew leases – second by Chad. Approved by 5 yea votes.
9. Renewal of Subleases for SWH with rent increase: Chad made the motion to renew leases – second by Dwayne. Approved by 5 yea votes.
10. Public Comment: None

11. Board Education – Find Your Strength – Foundation Fundraiser

12. Open Discussion:

- Clinic is currently having phone issues – can't call out. Determined to be an external issue.
- SWH – no activity on the search for an OB/GYN.

13. Next meeting is July 22, 2025. The meeting will be in the HSB Monarch/Cabinet Room at 7 a.m.

14. With no other business to be brought before the Board, Dwayne made the motion to adjourn, seconded by Chad and was approved by 5 yeas. The meeting adjourned at 7:18 a.m.

Respectfully submitted, Kim Kichenmaster, Secretary