

**Pend Oreille Hospital District**  
**MINUTES**  
**February 22, 2022**

A meeting of the **Board of Trustees of the Pend Oreille Hospital District** was held in the HSB Monarch/Cabinet Room.

**Present:** Tom Lawrence, Helen Parsons, and Bart Casey. Jim Frank attended by phone. Others present: Julie Hoffman and Sharon Beeman. Guests attending by phone: Karen Heffley. It was noted that Scott Burgstahler and Tim Cochran said they would not be able to attend today's meeting.

The meeting was called to order at 7:00 a.m. by Tom Lawrence, Chairman.

**Business:**

1. Motion to approve agenda as written was made by Jim Frank, seconded by Helen Parsons. The Agenda was approved by 4 yea votes.
2. Approval of Minutes. Motion to approve the minutes from the January 25, 2022 meeting was made by Bart Casey, seconded by Jim Frank. Approval of Minutes was approved by 4 yea votes.
3. Treasurer's Report. Jim Frank reported on the Treasurer's Report with the financials and cash bank balances for January (an updated Treasurer's Report was handed out at the meeting). Clarification on report was asked for by Chairman Lawrence – clarification was given by Jim. Three Bonner County Warrants were received - one dated 1/24/22 for \$696,416.38 and one dated 2/4/22 for \$23,873.48 and one dated 2/11/22 for \$40,359.70. Jim Frank moved to accept the three County Warrants, seconded by Bart and approved by 4 yea votes.

4. Funding Requests for the POHD. Funding Requests for POHD Clinics are as follows:

- a. **Sandpoint Women's Health: \$116,611**
- b. **Ear, Nose & Throat Clinic: \$38,921**
- c. **Behavioral Health Clinic: \$58,676**

**Total: \$214,208**

Requests were reviewed by Chairman Lawrence. Julie Hoffman reported that all clinics are doing well. Motion was made by Bart Casey to fund the clinics at their requested amounts, seconded by Helen Parsons. Motion to pay Funding Request was approved by 4 yea votes.

5. Audit Determination Letter from Eide Bailly was received. This year's Audit will be performed sometime between March 13th and March 25th. Discussion was held in support and confidence in Eide Bailly as Auditors. Motion was made by Jim Frank to approve the Eide Bailly Determination Letter, seconded by Helen Parsons. Approved by 4 yea votes. Jim Frank asked Chairman Lawrence to sign the Determination Letter since he was out of state at the present time.
6. CMS Mandate. Update on status was given by Julie Hoffman, mandate is now in place and all clinics are in compliance with the mandate and doing well and fully staffed.
7. POHD Time Line – A draft was made of items that need to be address each year and the month it needs to be completed and/or should be added to the Agenda. Discussion was held – suggestions to add Insurance Review to November, Review of BF Clinic deduction to September, further clarify L2 approval in August, and move Rent increase for SWH from July to June. Chairman Lawrence will check on the status of insurances at the current time and report back at the next meeting. Jim Frank made the motion to approve the time line with the added items, seconded by Bart Casey. Approved by 4 yea votes.

8. Public Comment. Karen Heffley wanted to reiterate on a comment made by one of the Board members that it is a slippery slope when we start accepting government mandates and it is sad to hear that this is your new policy.
9. Next meeting is March 22, 2022.
10. With no other business to be brought before the Board, Bart Casey made the motion to adjourn, seconded by Helen Parsons and was approved by 4 Yea votes. The meeting adjourned at 7:30 a.m.

Respectfully submitted,



Sharon Beeman, Secretary