

**Pend Oreille Hospital District**  
**MINUTES**  
**December 21, 2021**

A meeting of the **Board of Trustees of the Pend Oreille Hospital District** was held in the HSB Monarch/Cabinet Room.

**Present:** Tom Lawrence, Scott Burgstahler, Jim Frank, Helen Parsons, Tim Cochran, Dan Rose, and Bart Casey. Others present: Julie Hoffman, Sharon Beeman and Susan Anderson, DO. 4 callers from the outside joined the call – 3 identified themselves as Tayna Wilson, Karen Hefley and Dodi Glass.

The meeting was called to order at 7:00 a.m. by Tom Lawrence, Chairman.

**Business:**

1. Motion to approve agenda as written was made by Scott Burgstahler, seconded by Dan Rose. The Agenda was approved by 6 yea votes.
2. Approval of Minutes. Motion to approve the minutes from the November 23, 2021 meeting was made by Scott Burgstahler, seconded by Tim Cochran. Approval of Minutes was approved by 6 yea votes.
3. Treasurer's Report. Jim Frank reviewed the Treasurer's Report with the financials and cash bank balances for November. Since the time the Treasurer's Report was compiled another County Warrant was received. Two Bonner County Warrants were received - one dated 11/23/21 for \$25,318.96 and one dated 12/10/21 for \$130,746.19. Dan Rose moved to accept the warrant checks, seconded by Scott Burgstahler, approved by 6 yea votes. Question was raised if we can use this second check to pay the remainder of the November funding request. After discussion it was concluded that the amount in the check could be used for the November funding request. Scott Burgstahler made a motion accept the Treasurer's Report. Dan made the a motion to amend the current motion to accept the Treasurer's Report as provided, with the additional check of 130,746.19 added so that is our balance. Seconded by Scott Burgstahler, approved by 6 yea votes.
4. Funding Requests for the POHD. Funding Requests for POHD Clinics are as follows:
  - a. **Sandpoint Women's Health: \$88,691**
  - b. **Ear, Nose & Throat Clinic: \$39,119**
  - c. **Behavioral Health Clinic: \$43,597**

**Total: \$171,407**

Clarification was made to the BF Clinic line – an addition was made to November to correct the omission from October. Some discussion was held on the Behavioral Health Clinic spread sheet number. Julie Hoffman gave an update on the 3 clinics – it was noted that Dr. Anderson has decided to remain at BGH ENT Clinic and is busy and a new Psychologist is being hired due to the need at the clinic. Discussion was held regarding billing and payments to the clinics by patients/insurances. Motion was made by Scott Burgstahler to fund the clinics at their requested amounts, after the newest warrant check has been deposited, for a total of \$171,407.00, seconded by Helen Parsons. Motion to pay Funding Request was approved by 5 yea votes, 1 nay vote.

5. Rent Increase Notices. Rent increases for the Pinegrove Rent increases of 3% was received, which would start on 2/1/2022 for Behavioral Health Clinic and ENT Clinic. Jim Frank asked what the CPI is on the lease. Discussion was held regarding CPI – it was asked that the sublease for all 3 of the clinics be sent to each Trustee for review. Motion to table decision on rent increases for the Pinegrove Rent increases of 3% which would start on 2/1/2022 for Behavioral Health Clinic and ENT Clinic until the January meeting was made by Dan Rose, seconded by Scott Burgstahler. Approved by 6 Yea votes.
6. 2022 POHD Meeting Schedule was reviewed. The only meeting that falls out of the regular 4<sup>th</sup> Tuesday of the month is the December meeting which would be a week earlier due to the holiday. Motion was made by Dan Rose to accept the meeting schedule for 2022, seconded by Scott Burgstahler. Approved by 6 Yea votes. This schedule will be posted on the POHD website.
7. Davillier Law Group Retainer Agreement. Discussion was held regarding the Davillier Law Group and retainer and other use of legal advise in the future. It was noted that we passed, last month, to hire/choose a lawyer based on their expertise and POHD need. Jim noted that as he looks back at the history since in the last 4 or 5 years he has been on the POHD Board nothing has changed from what we used to do a couple of years ago – we get the Tax money, which was authorized in the 60's, we are elected to, as good stewards of that tax money, make sure the money goes to the medical needs of our community – at the end of the day it is what we are elected for. We have paid a lot of attorney fees in the last 4 years and nothing has changed. Why do we need lawyers for that?. We have made some adjustments but we are still making sure the tax money goes for the medical needs of the community – so nothing has really changed. Motion to severe our agreement with Davillier Law Group was made by Tim Cochran, seconded by Dan Rose. Motion was passed by 6 Yea votes. Dan wanted to comment for the record that “nothing has changed and we are doing everything that we did before” is patently false. The complaint of 2018, the AG found us operating in an unconstitutional manner which created a whole new Service Agreement from that action because we are not operating properly. To say that things had always been done right is not correct. There is a need for an attorney in those situations.
8. Review of item #3 on 8/24/21 minutes. Chairman Lawrence asked Sharon to type out the discussion portion of item number 3 from the minutes. Discussion of recollection of the discussion was held as to voting for approval, process that happened, etc... Also discussed was the response letter to Dan Rose's complaint from the Tax Commission along with reminder that it was asked to add this subject to the Agenda at previous meetings. Lengthy discussion regarding L2 and the numbers on the worksheet vs the L2 submitted vs the current copy the County adjusted was held. The Budget assembled by BGH that was used for the L2 was discussed. Chairman passed out a copy of that Budget. Dan Rose made the motion to adopt the BGH Budget for the POHD, seconded by Scott Burgstahler. Approved by 6 yea votes. Jim Frank made the motion to vote to approve the 2022 L2 Levy Request for \$1,390,586, as corrected by the County and appears on the L2 sheet corrected by the county, seconded by Scott Burgstahler. Approved by 6 yea votes.
9. Tax Levy Complaint. Anything new to discuss that was not discussed in #8. New to address the communication with the County and Tax Commission to get our process down correctly. Jim Frank made a motion to make Dan Rose in charge of being in charge of communications to bring back to this body with the Tax authorities, levees, etc... Dan refused this assignment. Dan Rose nominated Helen parsons to be the PR person for the POHD. Helen responded, thank you but, no. Tim Cochran asked that John obtain a copy of the current L2 with the corrected numbers. Scott Burgstahler asked that we get a total of all of the checks received for the entire year. Dan made the motion to add the

complaint and the Tax Commission response attached to the minutes on the website. No second received. Jim Frank made the motion to put on the website what came to light on the misstatements of the discussion of the L2. A statement will be written up and approved at the next meeting. Dan suggested we leave it as it is. Also, issue of who the Daily Bee should contact regarding statements regarding the POHD - this issue will discussed with BGH.

10. Public Comment. Tanya Wilson and Karen Hefley both noted that they had no comments.
11. Next meeting is January 25, 2022.
12. With no other business to be brought before the Board, Helen Parsons made the motion to adjourn, seconded by Scott Burgstahler and was approved by 6 Yea votes. The meeting adjourned at 8:45 a.m.

Respectfully submitted,



Sharon Beeman, Secretary