Pend Oreille Hospital District
MINUTES
September 28, 2021

A meeting of the **Board of Trustees of the Pend Oreille Hospital District** was held in the HSB Monarch/Cabinet Room.

Present: Tom Lawrence, Scott Burgstahler (by phone), Tim Cochran, Jim Frank, Helen Parsons, Dan Rose, and Bart Casey. Others present: Julie Hoffman and Sharon Beeman. 1 caller from the outside joined the call but would not talk or identify themselves.

The meeting was called to order at 7:00 a.m. by Tom Lawrence, Chairman.

<u>Business:</u>

1. Approval of Agenda. Motion to approve agenda was made by Jim Frank, seconded by Bart Casey. Dan Rose had requested that an Agenda item be added, Chairman Lawrence explained why that item was not added to this Agenda. Dan Rose moved have the POHD Board request the POHD approved and retained legal council to attend the meeting to provide opinion on a) the mandatory patient vaccine policy and b) Idaho Code 39-1326. No second was received, motion fails. The Agenda was approved by 5 yea votes, 1 nay vote.

2. Approval of Minutes. Motion to approve the minutes from the August 24, 2021 meeting was made by Bart Casey, seconded by Jim Frank. Dan Rose asked if an electronic version of the August 2021 meeting minutes existed and it was noted that they do exist. Dan Rose made the motion that the electronic version of the minutes be distributed to all POHD Trustees. No second was received, motion failed. Dan Rose made the motion on #3, last sentence, to strike the words "Treasurer's Report and" from that sentence. Discussion was held, motion was seconded by Jim Frank, and motion was approved by 4 yea votes, 2 nay votes. Approval of Minutes, with the changes made, were approved by 6 yea votes.

3. Treasurer's Report. Chairman Lawrence pointed out an error to the Behavioral Health spreadsheet in the July column, 3rd line down ($25,569) this was an error, it should have been ($22,569). Accounting felt the best way to correct was to do it on the August report – go the 3rd line down and it reads $17,063 – it would normally ready $20,063 – this is being done to get the account back in line. Jim Frank moved to make the correction, Tim Cochran seconded the motion. Motion was accepted by 6 yea votes. Jim Frank reviewed the Treasurer's Report with the financials and cash bank balances for August. Bonner County Warrant was received dated 9/10/21 for $7,048.59. Jim Frank moved to accept the warrant check, seconded by Tim Cochran, approved by 6 yea votes.

4. Funding Requests for the POHD. Funding Requests for POHD Clinics are as follows:
   a. **Sandpoint Women's Health:** $37,978
   b. **Ear, Nose & Throat Clinic:** $29,215
   c. **Behavioral Health Clinic:** $48,836
   > Total: **$116,029**

Motion was made by Jim Frank to approve and pay the August requests of $116,029.00, seconded by Tim Cochran. Dan Rose asked if any of the staff of the 3 clinics were working under a mandatory vaccination policy – it was noted by the Chairman that there is no mandatory vaccination policy. Discussion was held and questions were answered regarding clinic spread sheets. Dan Rose made the motion to amend the previous motion adding "to check with current BGH CFO for clarity on

reporting", seconded by Tim Cochran. Motion to pay Funding Request was approved by 5 yea votes 1 nay vote.

5. Trustee Parsons to be a signer on POHD checking account. Motion for her to be added as a signer was made by Bart Casey, seconded by Jim Frank, approved by 6 yea votes.

6. Speaker phone acquisition. Information on a speaker phone that will work with the IP phone system in the HSB building was given. Discussion was held regarding using the speaker phone vs. Zoom. Motion made to purchase this speaker phone for approx. $154.88 was made by Jim Frank, seconded by Dan Rose, approved by 6 yea votes.

7. Next Meeting is October 26, 2021.

8. With no other business to be brought before the Board, Bart Casey made the motion to adjourn, seconded by Helen Parsons and was approved by 6 Yea votes. The meeting adjourned at 7:50 a.m.

Respectfully submitted,

Sharon Beeman

Sharon Beeman, Secretary