

Pend Oreille Hospital District
MINUTES
June 22, 2021

A meeting of the **Board of Trustees of the Pend Oreille Hospital District** was held in the HSB Monarch/Cabinet Room.

Present: Tom Lawrence, Scott Burgstahler, Helen Parsons, and Bart Casey. Others present: Julie Hoffman and Sharon Beeman.

The meeting was called to order at 7:00 a.m. by Tom Lawrence, Chairman.

Business:

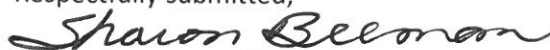
1. Approval of Agenda. Motion to approve agenda was made by Scott Burgstahler, seconded by Bart Casey. The Agenda was approved by 4 yea votes. Tour of the clinics was moved to the end of the meeting in case absent Trustee comes to the meeting.
2. Approval of Minutes. Motion to approve the minutes from the May 25, 2021 meeting was made by Bart Casey, seconded by Scott Burgstahler. Minutes were approved by 4 yea votes.
3. Treasurer's Report. Tom Lawrence reviewed the Treasurer's Report with the financials and cash bank balances for May. Two Bonner County Warrants were received - one dated 5/17/21 for \$20,959.10 and one dated 6/11/21 for \$44,995.06. The current bank balance is \$363,166.54. Scott Burgstahler moved to accept the Treasurer's Report and warrant checks, seconded by Helen Parsons, approved by 4 yea votes.
4. Funding Requests for the POHD. Funding Requests for POHD Clinics are as follows:
 - a. **Sandpoint Women's Health: \$64,747**
 - b. **Ear, Nose & Throat Clinic: \$36,169**
 - c. **Behavioral Health Clinic: \$41,112**

Total: \$142,028

Motion was made by Bart Casey to approve and pay the May requests of \$142,028, seconded by Helen Parsons. Breakdown of costs has been made and are now reflected on the clinic financial statements. Motion to pay Funding Request was approved by 4 yea votes.

5. Audit Invoice for \$3,300.00 was received from Eide Bailly. Motion to pay Eide Bailly invoice was made by Scott Burgstahler, seconded by Bart Casey. Approved by 4 yea votes. Bonner County Daily Bee Invoice for \$896.92 was received for printing final Audit in the paper. Motion to pay Daily Bee invoice was made by Bart Casey, seconded by Helen Parsons. Approved by 4 yea votes.
6. Sub-Lease Agreements Renewals. The annual renewal of the POHD Sub-Lease Agreements have been received and signed. These leases were backdated to January 29, 2021 (legal opinion was obtained on backdating). Chairman Lawrence noted a discrepancy on the SWH lease – if you add the 2 numbers, the base and the rent, it is \$100 off from the SWH spreadsheet. He will check with the CFO and see which one is correct and make adjustments accordingly. Motion to approve the Sub-Lease Agreements Renewal, with the modification/clarification of the base rent, was made by Scott Burgstahler, seconded by Bart Casey. Approved by 4 yea votes.
7. Next Meeting is July 27, 2021. Chairman Lawrence noted that Sharon will not be at the next meeting but Julie will take notes and handle the recorder.
8. With no other business to be brought before the Board, Scott Burgstahler made the motion to adjourn, seconded by Bart Casey and was approved by 4 Yea votes. The meeting adjourned at 7:15 a.m.
9. Tour of SWH, ENT and Behavioral Health Clinics was given to the attending Trustees by Julie Hoffman.

Respectfully submitted,


Sharon Beeman, POHD Secretary