

Pend Oreille Hospital District
MINUTES
May 25, 2021

A meeting of the **Board of Trustees of the Pend Oreille Hospital District** was held in the HSB Monarch/Cabinet Room.

Present: Tom Lawrence, Tim Cochran, Scott Burgstahler, Helen Parsons, Dan Rose and Bart Casey. Others present: Julie Hoffman and Sharon Beeman.

The meeting was called to order at 7:00 a.m. by Tom Lawrence, Chairman.

Business:

1. Approval of Agenda. #7 – Election Results will be moved to #3 on Agenda. Dan Rose requested to add to discuss only, not make any decision, the Annual expired Lease Agreements which are 3 months overdue. This item will be put in after the Website Content on the Agenda. Motion to approve agenda was made by Dan Rose, seconded by Tim Cochran. The Agenda was approved by 6 yea votes.
2. Election Results/Trustee Oath. In the May 18, 2021 election – Helen Parsons and Thomas Lawrence were elected. Newly elected Trustees gave their Oath and were sworn in by Tim Cochran. Certificate of Election to the office of Trustee of the Pend Oreille Hospital District for a term of 6 years, was handed out to Helen and Tom.
3. Election of Officers. Scott Burgstahler nominated Tom Lawrence for President (Chairman) and Tim Cochran for Vice President. Bart Casey nominated Sharon Beeman for Secretary and James Frank for Treasurer. Helen seconded all of the nominations. Nominations were approved by 5 yea votes and 1 abstention.
4. Approval of Minutes. The motion to approve the minutes from the April 27, 2021 meeting was made by Scott Burgstahler, seconded by Bart Casey. Dan Rose made the motion to add to #2, the Audit Presentation, the 3rd sentence, question and answer session, to add or insert that “Dan Rose was the only POHD Trustee to engage in questioning him in the session” and strike the word “held” and strike “was needing” and insert “requiring.” No second received – motion failed. Dan Rose made the motion to add to #5, Funding Request, add “Dan Rose questioned (strike there was a question on) Lease Agreement numbers and their accuracy. Chairman Lawrence and/or Jim Frank will clarify these with the CFO and report at the next meeting and corrections to be made at the next month’s meeting. No second received – motion failed. Dan Rose made the motion, on #5, to insert the language “of the POHD vote” as to the line item description Property Lease, Equipment Lease, Common Area Maintenance, which is not reflected in this month’s report. No second – motion failed. Minutes were approved by 5 yea votes, 1 nay vote.
5. Treasurer’s Report. Chairman Lawrence reviewed the Treasurer’s Report with the financials and cash bank balances for April. Bonner County Warrant was received dated 5/10/21 for \$18,624.25. The current bank balance is \$426,988.38. Scott Burgstahler moved to accept the Treasurer’s Report and warrant check, seconded by Tim Cochran, approved by 7 yea votes.
6. Funding Requests for the POHD. Funding Requests for POHD Clinics are as follows:
 - a. **Sandpoint Women’s Health: \$62,604**
 - b. **Ear, Nose & Throat Clinic: \$20,873**
 - c. **Behavioral Health Clinic: \$46,299**

Total: \$129,776

Motion was made by Scott Burgstahler to approve and pay the April requests of \$129,776, seconded by Helen Parsons. Discussion was held regarding spreadsheets and how the line items are labeled. Chairman Lawrence will check getting these listed according to last month’s vote, by the next meeting. Further discussion on clinic spreadsheets for SWH and BH was held. Motion to pay Funding Request was approved by 5 yea votes, 1 nay vote.

7. Website email was received from a lady asking if POHD Trustees received compensation for serving on the POHD. Response was sent back to her stating that no compensation is received by any of the Trustees. The lady then responded back stating that perhaps we should state that on the website so there would be no question or incorrect assumptions regarding compensation. Dan Rose made the motion to add to the website in the "About" tab "Though Idaho Code 39-1328 authorizes the compensation for services to each Trustee, \$600 annually by the majority Board vote, no resolution or Trustee compensation has ever been introduced by any POHD Trustee." Seconded by Scott Burgstahler. Approved by 6 votes. Dan Rose made the motion to add a Bylaws and Agreements tab to add the POHD Bylaws and PODH agreement to the website to be fully transparent. No second received.
8. Lease Agreements. The annual renewal Agreements were due in February. Dan Rose moved that we need a renewal agreement for the 3 clinics. Chairman Lawrence agreed and stated he had someone that was doing that but if it got done he had not see it yet and he will work on getting that done by next month. Some discussion was held regarding the leases.
9. Next Meeting is June 22, 2021. Dan Rose requested that a Trustee tour of the clinics be discussed. Chairman Lawrence said we can discuss it and if it can arranged for next month, a tour of the clinics will be added to that meeting.
10. With no other business to be brought before the Board, Scott Burgstahler made the motion to adjourn, seconded by Bart Casey and was approved by 6 Yea votes. The meeting adjourned at 7:33 a.m.

Respectfully submitted,



Sharon Beeman,
POHD Secretary