

Pend Oreille Hospital District
MINUTES
April 27, 2021

A meeting of the **Board of Trustees of the Pend Oreille Hospital District** was held in the HSB Monarch/Cabinet Room.

Present: Tom Lawrence, Tim Cochran, Scott Burgstahler, Helen Parsons, Dan Rose and Bart Casey. Jim Frank attended by phone. Others present: Julie Hoffman, Kevin Smith (Auditor), and Sharon Beeman. Public who attend by phone were Dodie Glass and Julie Barreth.

The meeting was called to order at 7:00 a.m. by Tom Lawrence, Chairman.

Business:

1. Approval of Agenda. Chairman Lawrence commented that Idaho Code 39-1318 that we were going to discuss, he has not been able to get a finalized copy and found out it will not be ready until 7/1/21 and although it has been approved and signed will not go into effect until 7/1/21 – so we will discuss that at a later date. Motion to approve agenda was made by Scott Burgstahler, seconded by Bart Casey. Dan Rose moved to add, as discussion only as agenda item #9, the annual expired lease agreements for each clinic. No seconded was received – not approved. The Agenda was approved by 6 yea votes, 1 nay vote.
2. Audit Presentation was given by Kevin Smith of Eide Bailly via phone. Final copy of Audit was sent in the Board Packet and hard copy was given out to those present and Kevin explained its content. A question and answer session was held and a question on the lease amount was needing clarification. Motion to approve Audit as written, subject to clarification or modification in lease agreement totals, was made by Tim Cochran, seconded by Bart Casey. The 2019 POHD Financial Audit was approved by 6 yea votes and 1 nay vote. The Audit will be published in the Daily Bee after the clarification is received.
3. Approval of Minutes. The motion to approve the minutes from the March 23, 2021 meeting was made by Jim Frank, seconded by Tim Cochran. Dan Rose moved to add in item number 3, Treasurer's Report, Open Meeting violation meeting admission that Treasurer's Report was sent to the Chairman by Trustee Frank but no other Trustee received the physical copy prior to the meeting that was eventually discussed. No seconded received – failed. Dan Rose made the motion to add to item number 3, Treasurer's Report, that the 2 warrants from the County were received and deposited before the February 23rd regular meeting but they were not included in the Treasurer's Report as Trustee Frank mentioned last month. No second received – failed. Dan Rose moved to add to #4, that discussion that the hiring of a Psychiatrist is the responsibility of BGH, Inc. as mentioned in the Open Meeting of last month. No second received – failed. Dan Rose moved to add to #5, that the Chairman stated he did not want to use Robert's Rule of Order in favor of his own rules #1 – 13. No second received – failed. Dan Rose moved to add to #5, that the Chairman has secret communications with the Attorney, over a period of several months, without the approval of the POHD Board of Trustees. No second received – failed. Dan Rose moved to add to #6, that it is believed that the Kootenai Memorial Hospital petitioned the Idaho Hospital Association for the changes in Idaho Code 39-1318 that were voted by the legislature. No second received – failed. Dan Rose moved to add to #6, that the difference between the Kootenai and the POHD and St. Luke's and POHD is that they both own real property and POHD does not. No second received – failed. Scott Burgstahler noted that on #4 there is a decimal instead of a comma – 2 of them in that paragraph – those will be corrected. Minutes were approved by 6 yea votes, one nay vote.

4. Treasurer's Report. The Treasurer's Report is sent to Sharon and then forwarded to the POHD Trustees when it is received. Jim Frank reviewed the Treasurer's Report with the financials and cash bank balances for March. Bonner County Warrant was received dated 4/8/21 for \$24,574.68. The current bank balance is \$508,437.13, when funding request for this month is paid it will leave a balance of \$408,364. Dan Rose moved to accept the Treasurer's Report, seconded by Scott Burgstahler, approved by 7 yeas votes.
5. Funding Requests for the POHD. Funding Requests for POHD Clinics are as follows:
 - a. **Sandpoint Women's Health: \$26,011**
 - b. **Ear, Nose & Throat Clinic: \$32,974**
 - c. **Behavioral Health Clinic: \$41,088**

Total: \$100,073

Motion was made by Scott Burgstahler to approve and pay the March requests of \$100,073, seconded by Bart Casey. Discussion was held and clarification was requested on the BF Clinic expense line on SWH spreadsheet. There was also question on the lease agreement numbers and their accuracy. Chairman Lawrence and/or Jim Frank will clarify these with the CFO and report at the next meeting and corrections can be made next month. Approved payment of funding request of \$100,073 given by 6 yeas votes, 1 nay vote. Dan Rose made the motion to break the lease number out to property lease and equipment lease, seconded by Tim Cochran and amended to add a line for common area maintenance, Dan conceded to that. Approved by 7 votes.

6. Website Content - www.pendoreillehospitaldistrict.org Dan Rose requested that the "Finance Committee Agenda and Minutes" tabs be changed. Dan moved that we strike the word "Finance" and just name the tab "Committee Agendas and Minutes." Seconded by Tim Cochran. Approved by 7 yeas votes. Dan suggested that the Board of Trustees listing be listed by seniority (designation of the year elected) or alpha by last name. Dan Rose made the motion that the tab be listed by seniority and show the year elected. No second received – failed.
7. Candidates for upcoming election, a list containing the names of the candidates that are running for the two Trustee position up for election was in the packet: Jessie Peters, Helen Parsons, Thomas Lawrence, Dolores "Dodie" Glass and Julie Berreth. Dodie Glass attended the meeting by phone and made a brief statement to the Board. Julie Berreth attended the meeting by phone and made a brief statement to the Board. Dan Rose made a motion to recognize that the Bonner County Republican Central Committee has endorsed Peters and Berreth. No 2nd. received. Tim Cochran made the motion to recognize that the Democratic party endorses Helen Parsons and Tom Lawrence. No second received.
8. Next Meeting is May 25, 2021.
9. With no other business to be brought before the Board, Bart Casey made the motion to adjourn, seconded by Scott Burgstahler and was approved by 7 Yeas votes. The meeting adjourned at 7:53 a.m.

Respectfully submitted,



Sharon Beeman,
POHD Secretary