

**Pend Oreille Hospital District  
MINUTES  
December 22, 2020**

A meeting of the **Board of Trustees of the Pend Oreille Hospital District** was held by phone only, due to the Hospital reinstating a “No visitor” policy due to the high incidence of COVID-19.

**Present:** (all by phone) Tom Lawrence, Tim Cochran, Jim Frank, Scott Burgstahler, Helen Parsons, and Bart Casey. Others present: Sharon Beeman. Public Notice was posted on the POHD website on how to join the meeting – no callers joined.

The meeting was called to order at 7:00 a.m. by Tom Lawrence, Chairman.

**Business:**

1. Approval of Agenda. Motion to approve agenda was made by Tim Cochran, seconded by Jim Frank. The Agenda was approved by 6 yea votes.
2. Approval of Minutes. The motion to approve the minutes from the November 24, 2020 meeting was made by Scott Burgstahler, seconded by Bart Casey. Minutes were approved by 6 yea votes.
3. Treasurer’s Report. The District Trustees acknowledged receipt of 3 Bonner County Warrants, one dated November 6, 2020 in the amount of \$4,968.10, one dated November 17, 2020 in the amount of \$333.25 and one dated December 10, 2020 in the amount of \$124,180.41. Motion to accept the receipt of these checks was acknowledged by the Board was made by Scott Burgstahler, seconded by Tim Cochran, and approved by 6 yea votes. The current bank balance is \$11,856.35 it will be \$136,036.76 after 12/10/20 check is deposited. Jim Frank reviewed the Treasurer’s Report that was included in the meeting packet. It was noted that the balance on the report was before the last check came in. Chairman Lawrence thanked Jim for providing this Treasurer’s Report at each meeting, it has made the POHD accounting process much easier.
4. Funding Requests for the POHD. Funding Requests for POHD Clinics are as follows:
  - a. **Sandpoint Women’s Health: \$68,340**
  - b. **Ear, Nose & Throat Clinic: \$37,337**
  - c. **Behavioral Health Clinic: \$40,980**

Total Clinic Funding Request for the month (Rental and Net Losses): **\$146,657**. Chairman Lawrence noted that have \$136,036.76 in the POHD bank account. Scott Burgstahler asked if there was a minimum bank balance we have to carry. Sharon will check with Columbia Bank and report at the next meeting. Tom Lawrence checked with Legal Counsel and we do not have to have the balance down to “0” by the end of the year, the County does not require that. Jim Frank made the motion to pay the full request for Sandpoint Women’s Health and full request for Ear, Nose & Throat Clinic, for a total of \$105,677.00, seconded by Helen Parsons. Motion to pay SWH and ENT funding request approved by 6 yea votes. Jim Frank made a motion to pay \$20,000 of the Behavioral Health Clinic funding request and carry over the remainder, seconded by Bart Casey, approved by 6 yea votes.

5. Idaho Code Title 39-1339. Dan Rose who wanted this item added to the agenda was not in attendance. General discussion regarding topic of this code was held.

6. Clinic Services Agreement page 9 – item 9.4. Chairman Lawrence checked with Legal Council and confirmed that this Agreement does supersede all previous Agreements. Other discussion was held regarding Agreements and Bylaws. Bart Casey asked that we get legal opinion regarding leaving a deficit on the clinics or if the amount not paid it goes back to \$0 each month. Chairman Lawrence will report back on this at the next meeting. Other discussion was held on the subject of deficit and/or surplus and future funding amounts of the clinics.
7. Next Meeting is January 26, 2021.
8. With no other business to be brought before the Board, Jim Frank made the motion to adjourn, seconded by Scott Burgstahler and was approved by 6 Yea votes. The meeting adjourned at 7:39 a.m.

Respectfully submitted,



Sharon Beeman,  
POHD Secretary