

**Pend Oreille Hospital District**  
**MINUTES**  
**November 24, 2020**

A meeting of the **Board of Trustees of the Pend Oreille Hospital District** was held by phone only due to Bonner County being in the Red risk level for COVID-19 and the Hospital reinstating a “No visitor” policy due to the high incidence of COVID-19.

**Present:** (all by phone) Tom Lawrence, Scott Burgstahler, Helen Parsons, Bart Casey and Dan Rose. Others present: Sharon Beeman. Public Notice was posted on the POHD website on how to join the meeting – no callers joined.

The meeting was called to order at 7:01 a.m. by Tom Lawrence, Chairman.

**Business:**

1. Approval of Agenda. Motion to approve agenda was made by Scott Burgstahler, seconded by Helen Parsons. The Agenda was approved by 4 yea votes, 1 nay vote. Dan Rose moved to amend the Agenda to include discussion of Idaho Code Title 39-1339. No second received. Dan was reminded that additions to the agenda that include Idaho Codes need to be done before the meeting and a copy of the Code in question be sent to each of the Board members so they can review the content prior to the meeting. Dan made a Point of Order to officially request to add Idaho Code Title 39-1339 to the next meeting. The Agenda was approved by 4 yea votes, 1 nay vote.
2. Approval of Minutes. The motion to approve the minutes from the October 27, 2020 meeting was made by Bart Casey, seconded by Scott Burgstahler. Dan Rose made a motion to make a change to the 3<sup>rd</sup> to the last sentence of #5 – change “would be” to “has been”. Chairman Lawrence noted that this was in reference to the Hospital requiring people to wear a mask – Dan said he mentioned Dr. Cipriano last month and that is what it was referring to. No second received, will not be changed. Dan Rose made a motion to add to the last sentence in #5 to include “Dan stated that the 1979 Agreement was replaced with the 2019 POHD/BGH Agreement that it superseded all other agreements as by POHD Attorney George Wentz.” No second received, will not be added. Dan Rose moved to add to the last sentence “Chairman Lawrence said that we are currently following both of them, the 1979 Agreement and the 2019 Agreement” and he said “yes we are” in a second reference to that following both items, and thirdly Chairman stated “I disagree with that” and that refers to that we are only in obligation to one agreement, the 2019 Agreement. No second received, will not be added. Dan Rose made a Point of Information that George Wentz lied to POHD from February 18, 2019 or did the Chairman lie to POHD on October 27, 2020. Chairman Lawrence pointed out that that was not on the Agenda to be discussed and he wants to bring forward some problems he needs to get them on the Agenda. Dan Rose moved to introduce page 9 of the current Clinic Services Agreement. Dan moved that page 9 of the Clinic Services Agreement be entered into a meeting as an official document of record, specifically 9.4 which reads: This Agreement contains the entire understanding of the Parties with respect to the transactions contemplated hereby and supersedes all prior agreements and understanding of the Parties on the subjects matter here of, including but not limited to the Cooperative Agreement dated April 19, 1983. Dan said he would suggest that the 1979 Agreement is superseded as well. Chairman Lawrence noted that he can bring that to the next meeting and it can be discussed then. Dan Rose moved to introduce that document today. Chairman Lawrence noted that was not possible due to the agreement we had as to introduce something from Idaho Law or Agreements, the related documents need to be sent to Board members prior to the meeting so the content can be reviewed prior to the meeting. Dan Rose moved for a vote of no confidence. No seconds were received for either motion. Chairman pointed out we are trying to approve the Minutes. Dan made a Point of Order that he can make a motion at anytime during the meeting that he wants. Call to vote on the Minutes was asked for, Minutes were approved by 3 yea votes, 1 nay vote.

3. Treasurer's Report. Tom Lawrence reviewed the Treasurer's Report that was included in the meeting packet. It was noted that the balance on the report was before the check came in. The District Trustees acknowledged receipt of a Bonner County Warrant, dated November 11, 2020 in the amount of \$28,284.14. Receipt of this check was acknowledged by the Board. The current bank balance is \$43,860.00.
4. Funding Requests for the POHD. Funding Requests for POHD Clinics are as follows:
  - a. **Sandpoint Women's Health: \$37,306**
  - b. **Ear, Nose & Throat Clinic: \$32,544**
  - c. **Behavioral Health Clinic: \$37,274**

Dr. Lawrence noted that SWH, for the first time this year, has gone above 1,000 visits in a month. ENT, for the first time this year, has gone above 100 visits in a month. BHC is holding their own at slightly over 300 visits a month. So, the clinics were doing well prior to this current rise in the pandemic which may impact the November numbers.

Total Clinic Funding Request for the month (Rental and Net Losses): \$107,124. Chairman Lawrence noted that have \$43,860 in the POHD bank account. Bart Casey made the motion to pay the Sandpoint Women's Health request of \$37,306, seconded by Scott Burgstahler. Scott Burgstahler asked what our bank balance has to be at the end of the year – discussion was held as to what the actual end of the year date is – our Attorney is looking in to the actual date. Dan asked about the "ENT Capital Equipment Invoice handout: that is on the Agenda – this is an error and should not be on the agenda. Motion approved paying SWH funding request by 4 yea votes, 1 nay vote. SWH request will be paid and will hold the rest on the books. Dan Rose moved that we deny the funding request for ENT and Behavioral Health clinics. Seconded by Scott Burgstahler. 4 yea votes, 1 nay vote.

5. Pinegrove Lease Letters were included in the Board packet – these indicate that there will be no increase in the rent this year. Dan asked the percentage of ownership BGH has in Pinegrove – Chairman Lawrence said he did not know that percentage but it is unchanged from previous years.
6. Schedule for POHD 2021 Regular Meetings was reviewed. All meeting are held on the 4<sup>th</sup> Tuesday of each month except December. The schedule show the meeting on the 3<sup>rd</sup> Tuesday of December to get better attendance. Dan moved that we meet on the 5<sup>th</sup> Tuesday in December of this year (29<sup>th</sup>) – no second received. Dan Rose moved to accept the 2021 Schedule as printed and to hold the December meeting on the 21<sup>st</sup>. Seconded by Scott Burgstahler. Schedule accepted by 5 yea votes. This schedule will be published on the POHD website so it can be referred to by POHD members or the public.
7. Next Meeting is December 22, 2020. We will be looking at Idaho Code Title 39-1339 and the Clinic Services Agreement page 9 – item 9.4 - these items will be in the packet for review prior to the meeting. Chairman Lawrence noted that our COVID numbers are high and we are running out of people to work in the hospital. Some discussion regarding COVID was held.
8. With no other business to be brought before the Board, Scott Burgstahler made the motion to adjourn, seconded by Dan Rose and was approved by 5 Yea votes. The meeting adjourned at 7:35 a.m.

Respectfully submitted,



Sharon Beeman,  
POHD Secretary