

Pend Oreille Hospital District
MINUTES
April 28, 2020

A meeting of the **Board of Trustees of the Pend Oreille Hospital District** was held in the HSB Cabinet/Monarch Room at Bonner General Health.

Present: Tom Lawrence, MD, Scott Burgstahler, Dan Rose, Helen Parsons, Bart Casey, Tim Cochran (via phone), and Jim Frank (via phone). Others present: Julie Hoffman, Amy Clemmons (via phone), and Sharon Beeman. Guest: Kevin Smith from Eide Bailly. Public notice was posted on the POHD website as to how they could join the meeting via phone – no public callers joined the call.

The meeting was called to order at 7:00 a.m. by Tom Lawrence, Chairman.

Business:

1. Approval of Agenda. Motion to approve Agenda, was made by Scott Burgstahler, seconded by Helen Parsons. The Agenda was approved, by 7 yea votes.
2. Approval of Minutes. The motion to approve the minutes from the March 24, 2020 meeting was made by Bart Casey seconded by Scott Burgstahler. Minutes were approved by 6 yea votes and 1 nay vote.
3. Audit Presentation was given by Kevin Smith of Eide Bailly via phone. Final copy of Audit was sent in the Board Packet and hard copy was given out to those present and Kevin explained its content. A question and answer session was held. Tom Lawrence asked that “required supplementary information that was missing” be clarified and then if this is something we should do. Kevin will provide additional information on that subject and Chairman Lawrence will follow-up on it. Questions were asked by Dan Rose regarding SWH BF Clinic and Edie Bailly’s opinion on this clinic, Tim Cochran suggested this was outside the scope of the audit. Scott Burgstahler Raised Question to move on, approved by 6 members. Question & answer session continued. Motion to approve Audit as written was made by Scott Burgstahler, seconded by Tim Cochran. The 2019 POHD Financial Audit was approved by 6 yea votes and 1 nay vote. This will be published in the Daily Bee before April 30, 2020. Motion was made by Dan Rose for Kevin Smith to submit the Audit to the Secretary of State, Bart Casey seconded the motion. Motion for Kevin Smith to submit Audit was approved by 7 yea votes.
4. Legal Affairs Committee Report on Attorney Fees. Scott Burgstahler presented a redacted copy of the Attorney Fee invoices from 4/11/19 through March 2020. Bart Casey made a motion to pay the attorney fees of \$23,062.44, seconded by Helen Parsons. Dan Rose asked for supporting documentation to these invoices. Dan Rose moved to dismiss this Attorney Invoice Summation without supporting documentation that gives us transparency as to what we are paying for. No seconded received. Dan asked when the Legal Affairs Committee met to review this attorney fee invoice, Scott Burgstahler noted that the committee was sent the invoices but did not meet formally regarding the invoices. Dan suggested that this is a committee that is not meeting and supplying documentation to the Board for acceptance and in that process, at least one person does not know what is going on and this is a work-around a trustee of this Board and this is highly problematic. Dan Rose moved that this invoice, that has not been considered by the Legal Affairs Committee, can not report any validity to this matter if they have not met. Amy Clemmons for the record responded, all of these received raised out of complaints received by Dan Rose which make him adverse to the Board for the purposes of conclusion and professional conduct. Dan Rose stated that this Board operates in a legal fashion and he would expect that Amy’s legal representation of the Board also consider the facts of the open meeting law and this issue does not comport with any of that and therefore is irrelevant and for Amy to be making claims of adversity to a certain member to abide by the law of open meeting is very surprising. Dan also noted, for the record, that Amy Clemmons comments are out of line. Scott Burgstahler called for the vote on the motion to pay the attorney fees, approved by 6 yea votes and 1 nay vote.

5. The District Trustees acknowledged receipt of a Bonner County Warrant dated April 10, 2020 in the amount of \$14,219.54. Motion was made by Jim Frank to acknowledge receipt of the checks, motion was seconded by Scott Burgstahler. Approved by 7 yea votes. Chairman Lawrence also gave the current bank balance: \$455,518.35 as of 4/20/20.
6. Funding Requests for the POHD. Funding Requests for POHD Clinics are as follows:
 - a. Sandpoint Women's Health: \$122,119
 - b. Ear, Nose & Throat Clinic: \$55,348
 - c. Behavioral Health Clinic: \$22,643

Total Clinic Funding Request for the month (Rental and Net Losses): \$200,110

SWH Clinic. Question was asked about the "insurance" amount listed in March it is for insurance for the locums physician. Scott Burgstahler made the motion to approve the funding for SWH Clinic for \$122,119, seconded by Helen Parsons. Motion to approve funding for SWH was by 6 yea votes to 1 nay vote.

ENT Clinic. Motion to approve funding for the ENT Clinic of \$55,348 was made by Scott Burgstahler, seconded by Helen Parsons. Approved by 6 yea votes and 1 nay vote. Chairman Lawrence noted that Dr. Anderson has been doing the Drive-thru COVID testing.

Behavioral Health Clinic. Motion was made by Scott Burgstahler to approve \$22,643 to the Behavioral Health Clinic. Helen Parsons seconded the motion. Approved by 6 yea votes, 1 nay vote. Chairman Lawrence noted that the Behavioral Health clinic is extremely busy during this pandemic, almost overworked.

Chairman Lawrence reported to the Board that regarding the Budget Hearing - if the Levey will not be in excess of .04% of market value for assessment purposes, no hearing is required under Idaho Code Section 39-1333 and 63-802A(1). We had to turn in the notification to the County Clerk before 4/30/20.

7. COVID-19 Response. We are still at 4 confirmed cases in Bonner County. Chairman Lawrence recommended everyone read the recent article in the Sandpoint Forum regarding a lady who came to Sandpoint to ski the end of February and became very sick during her stay, went home and was later diagnosed with COVID-19. Scott Burgstahler noted that it does not look like we have any extra money to give to support the Hospital. Dan Rose is researching how we might be able to get extra money from the State - 1.25 billion dollars coming to the State, 15% is to go to government entities, we should be petitioning, probably by a resolution, for a portion of that 15%. He does not have any specifics of how that would happen or who to contact but should be finding more out soon. He feels this is something we should act on sooner rather than later because there is probably a limited amount of money and many others will be applying for that money too. Scott Burgstahler applauded Dan on his thinking this way, his foresight, he agrees with Dan and thinks if there is anything we can do, as a group, ask for that money and get our hands out for that. Dan went over more information on this subject. Chairman Lawrence asked that Dan Rose keep us informed on this subject and if we need to hold an emergency meeting to deal with it we can. Discussion commenced on the current status of revenue of the clinics. Scott Burgstahler suggested that if there is something we can do to improve the POHD balance sheet so that we can go on and support the clinics the way they need to be supported, he is all for it, even if it is an Administrative decision that Chairman Lawrence has to make. He would like to direct him to be light on his feet if they need a yes or a no to accept some shot of a small piece of this big pie, he is all for it. Chairman Lawrence asked that Dan call this chairman of the advisory committee he mentioned, and see if she has any advise for us. Chairman Lawrence will email any information he finds on this subject to keep the board aware.
8. Investments. Will table this issue to next month.
9. Finance Committee Report on SWH BF Clinic Spreadsheet. Did not meet, no report.

10. Quarterly Committee Meetings. We are required by our Bylaws to hold quarterly meetings, this is up to the Committee Chairman to schedule the meeting. Meetings do need to be noticed at least 48 hours in advance. Discussion was held. None have been held this quarter. Scott Burgstahler made the motion that we suspend the first quarter meetings due to COVID-19 restrictions and continue the suspension until the governor lifts the restrictions, seconded by Bart Casey. Approved by 6 yea votes, 1 nay vote.
11. Next Meeting is May 26, 2020.
12. Scott Burgstahler made the motion to adjourn, seconded by Helen Parsons and was approved by 7 Yea votes. The meeting was adjourned at 8:10 a.m.

Respectfully submitted,



Sharon Beeman,
POHD Secretary