

Pend Oreille Hospital District
MINUTES
October 22, 2019

A meeting of the **Board of Trustees of the Pend Oreille Hospital District** was held in the classroom at Bonner General Hospital.

Present: Tom Lawrence, MD, Tim Cochran, Dan Rose, and Bart Casey. Others present: John Hennessy, and Sharon Beeman.

The meeting was called to order at 7:00 a.m. by Tom Lawrence, Chairman.

Business:

1. Approval of Agenda: Motion to approve Agenda was made by Dan Rose, seconded by Tim Cochran. The Agenda was approved, as is, by unanimous vote.
2. Dan Rose made the motion to approve the minutes of the September 24, 2019 meeting. The motion was seconded by Bart Casey. The Minutes were approved by unanimous vote.
3. The District Trustees acknowledged receipt of Bonner County Warrants dated September 30, 2019 in the amount of \$4,649.97. Dan Rose asked for the current POHD account balance, John stated the current balance, not including this current check, is \$599,914.35. Motion was made by Dan Rose to accept receipt of the check, motion was seconded by Tim Cochran. Approved by unanimous vote.
4. Tom Lawrence reviewed the September Finances for the POHD Clinics. Handouts were given to each member present. Funding Requests for POHD Clinics are as follows:
 - a. Sandpoint Women's Health: \$58,134
 - b. Ear, Nose & Throat Clinic: \$50,551
 - c. Behavioral Health Clinic: \$3,676

Total Clinic Funding Request for the month (Rental and Net Losses): \$112,361

Dan Rose asked for Point of Information and moved to introduce Idaho Code 39-1339 for discussion. The Code was looked up and found to not be relevant to the item being discussed, no second received. Dan Rose moved to introduce Idaho Code 18-5701 titled "Misuse of Funds of Public Monies by Public Officers" for discussion. Code was looked up and found to not be relevant to the item being discussed, no second received. Dan Rose moved that no further disbursements from the POHD account be transferred or paid to BGH, Inc. until compliance with Idaho Code 39-1339 and also Idaho Code 18-5701 – no second received. Dan Rose moved to introduce Idaho Code 39-1328 for discussion, was looked up and found to not be relevant to the items being discussed, no second received. Dan Rose moved to introduce Idaho Code 39-1331-H, Code was looked up and found to not be relevant to the items being discussed – no second received. Motion was made by Tim Cochran to approve the SWH funding request, Bart Casey seconded the motion. Discussion, Dan Rose moved to add to the Bonners Ferry women's health statement, that has been provided by the Treasurer, that it be provided to the entire POHD Board in accordance Idaho Code 39-1331-H & 39-1328, to include true expenses, rent expenses, auditing fees, professional fees, and wages for CNA, mid-level and physicians, and prorated on a daily basis and be distributed to the Board on every SWH fund request submitted. Chairman Lawrence noted that Dan Rose's complaint has always been that we service a clinic in Bonners Ferry, however that clinic earns a profit and does not cost the POHD any money. No second received. Dan Rose moved in accordance with the Idaho Code 39-1331-H & 39-1328, that the past March 2019 to September 2019 SWH income statement be corrected to include administrative and scheduling wages, medical supply expenses, insurance expenses, legal fees, federal employment tax expenses, rent expenses, auditing fees, professional fees, and wages for CNA, mid-level and physicians, and prorated on a daily basis and redistributed to the Board members, by email as soon as adjusted and no later than November 1, 2019. No second. Dan Rose moved further that no

disbursements from the POHD accounts be transferred or paid to SWH until Idaho Code 39-1328 has been complied with to include a strict and accurate income statement of the SWH activities in Bonners Ferry. No second received. Motion to approve SWH funding was approved by 3 Yea votes and 1 Nay vote by Dan Rose.

Motion was made by Bart Casey to approve the ENT funding request, Tim Cochran seconded the motion. Dan Rose moved that the Treasurer, in accordance with Idaho Code 39-1328, provide the POHD Board a strict and accurate account with each and every ENT asset, item, purchase or reimbursement to BGH, Inc. to include equipment, item name, model number, serial number, no second received. Motion to approve ENT funding was approved by 3 Yea votes and 1 Nay vote by Dan Rose.

Motion was made by Tim Cochran to approve the Behavioral Health funding request, Bart Casey seconded the motion. Motion was approved by 3 Yea votes and 1 Nay vote by Dan Rose.

Chairman Lawrence noted that Dan Rose voted nay on funding for all three clinics which we are required by the state to be funding.

5. County Commissioners Complaint from Dan Rose. Complaint materials submitted to the County Commissioners on October 8, 2019 were handed out to the members present. Three complaint items were highlighted: Election of Officers, filling of Board vacancy, swearing in of new member, Helen Parsons. Dan stated the 10 day regulation is in the Municipal Code – John stated that Helen was sworn in by the Bonner County Court by the 10th day after the last Board meeting – she was sworn in on October 4, 2019. Dan Rose stated that Idaho Code 39-1328, supported by our bylaws that we elect or appoint new officers after our biannual election. Dan made a motion that we elect new officers as required by Idaho Code. Chairman Lawrence could not find it in the Idaho Code but it is in our Bylaws. Tim Cochran seconded the motion with an amendment that we do the election at the November meeting so it can be properly added to the Agenda so the public will be notified. Amended motion seconded by Bart Casey to do an election at the next meeting. Motion was approved by 3 Yea votes and 1 Nay vote by Dan Rose. Tim Cochran asked Dan that if he gets a response from the Commissioners would he forward the response to all POHD Board members? Dan said he would do that. Chairman Lawrence noted that appointees are not allowed to vote on Tax Levees – only elected members are. Dan Rose moved that the Board obtain the written documentation of Helen Parson’s swearing in – no second received.
6. Attorney Billing. Dan wanted this agenda item included. Dan Rose moved that the Davillier Law Group be requested to produce an itemized and descriptive client invoice covering the firms’ representation from March 2019 through September 2019 as stated in the Retainer Agreement. Terms of the Retainer Agreement were discussed. No second received.
7. 2019 Audit Contract. Last year the POHD attempted to find a firm, other than Eide Bailly, that would do the POHD Audit but could not get a firm to take the POHD contract. Dan asked if the “LSO” was sent the Audit as required. John will check with the Auditors to see if it was sent to the LSO and report at the next meeting. Dan Rose moved that we contract with an Audit Firm that will be independent of the BGH Audit Firm for the 2019 Audit. Discussion regarding reasons and the process for a search was held. Tim Cochran seconded the motion with a time limited that a Firm be identified no later than by the next POHD meeting. Approved by unanimous vote. Dan Rose offered a suggestion that our audit be done similar to another Hospital District – discussion was held.
8. Next Meeting is November 26, 2019.
9. Tim Cochran made the motion to adjourn, seconded by Bart Casey and was approved by unanimous vote. The meeting was adjourned at 7:48 a.m.

Respectfully submitted,

Sharon Beeman,
POHD Secretary