

**Pend Oreille Hospital District**  
**MINUTES**  
**September 24, 2019**

A meeting of the **Board of Trustees of the Pend Oreille Hospital District** was held in the classroom at Bonner General Hospital.

**Present:** Tom Lawrence, MD, Scott Burgstahler, MD, Tim Cochran, Dan Rose, and Bart Casey. Others present: John Hennessy, Helen Parsons, Peggy O’Sullivan, and Sharon Beeman.

The meeting was called to order at 7:00 a.m. by Tom Lawrence, Chairman.

**Business:**

1. Approval of Agenda: Motion to approve Agenda was made by Dan Rose, seconded by Scott Burgstahler. The Agenda was approved, as is, by unanimous vote.
2. Bart Casey made the motion to approve the minutes of the August 20, 2019 meeting. The motion was seconded by Scott Burgstahler. The Minutes were approved by 4 Yea votes, Dan Rose abstained.
3. The District Trustees acknowledged receipt of Bonner County Warrants dated September 6, 2019 in the amount of \$11,443.44. Motion was made by Scott Burgstahler to accept receipt of the check, motion was seconded by Dan Rose. Approved by unanimous vote.
4. Tom Lawrence reviewed the August Finances for the POHD Clinics. Handouts were given to each member present. Funding Requests for POHD Clinics are as follows:
  - a. Sandpoint Women’s Health: \$100,890
  - b. Ear, Nose & Throat Clinic: \$17,176
  - c. Behavioral Health Clinic: \$35,996

Total Clinic Funding Request for the month (Rental and Net Losses): \$154,062

Motion was made by Bart Casey to approve the SWH funding request, Scott Burgstahler seconded the motion. Explanation for higher amount was given by Chairman Lawrence and John Hennessy regarding the “traveler/locums” physician needed to fill a physician vacancy for OB/GYN Call purposes. Dan Rose requested an income statement on the Bonners Ferry Clinic, he also asked questions regarding staffing needed for the clinic. John Hennessy will provide a copy of the income statement to him. Motion to approve SWH funding was approved by 4 Yea votes and 1 Nay vote from Dan Rose.

Motion was made by Tim Cochran to approve the ENT funding request, Scott Burgstahler seconded the motion. Dan Rose asked for an itemized list of the purchase order for equipment purchased for the ENT Clinic including serial numbers. Dr. Lawrence said he would provide him with the itemized list but not including serial numbers – Dan stated he already had that. Dan Rose then made a motion for the POHD Treasurer to draft an itemized purchase order of what the POHD paid for ENT clinic equipment, that includes serial numbers, to the Board. No second was received – motion failed. Motion to approve ENT funding was approved by 4 Yea votes and 1 Nay vote from Dan Rose.

Motion was made by Scott Burgstahler to approve the Behavioral Health funding request, Bart Casey seconded the motion. Chairman noted that one of the providers is away from the clinic due to having a baby so there will be less patient visits until she returns from Maternity leave. Motion was approved by 4 Yea votes and 1 Nay vote from Dan Rose.

Chairman Lawrence noted that Dan Rose voted negative on funding for all three clinics which we are required to support.

5. New POHD Board Member. Letter of resignation, as of 9/1/19, from the POHD Board was received from Shawn Woodward. We have 30 days, by State Law, to approve somebody to fill his place. Peggy O'Sullivan and Helen Parsons are both candidates interested in becoming a POHD Trustee and they were in attendance. Both candidates gave a brief overview to the Board of their history in Sandpoint and their desire to become a Trustee for the POHD. Both candidates stated they are qualified to vote in the District. The candidates left the room and a vote was held. Helen Parsons was voted as the new POHD Trustee by majority vote. Dan Rose did not vote and Tom Lawrence did not vote. Dan Rose asked that we obtain proof that Helen is eligible to vote in District elections and also asked for a copy of Shawn Woodward's resignation. Sharon will obtain copy of both for him. Helen was welcomed to the POHD Board of Trustees.
6. Next Meeting is October 22, 2019. Scott Burgstahler and Helen Parsons said they will not be able to attend the 10/22/19 meeting.
7. Bart Casey made the motion to adjourn, seconded by Tim Cochran and was approved by unanimous vote. The meeting was adjourned at 7:21 a.m.

Respectfully submitted,



Sharon Beeman,  
POHD Secretary